

**GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT  
INSTRUCTIONAL TECHNOLOGY ADVISORY COMMITTEE (ITAC)  
MEETING AGENDA  
FEBRUARY 19, 2015 – 10:50 a.m. to 11:30 a.m.  
VIDEO CONFERENCE - CUYAMACA I-107 & GROSSMONT DISTANCE ED ROOM**

**New and Relevant Issues to Be Discussed**

1. Cuyamaca ITC Report - new format ?
2. Grossmont TTLC Report – new format ?
3. Blackboard

Changes

- a. Status of Whiteboard: Whiteboard is recommended to open in a new window. Deb is working with the company to get this working. The company has updated their code so it doesn't need the third party (Oscelot) Basic LTI Building Block. They can get Whiteboard to open in a new window in several Blackboard versions (7, 11, 12, and 14), but it gets Java errors on our system. They are talking to their engineering team to determine if they have anybody else on SP13 and if they can come up some internal solution to the java script issue.
- b. Support calls

No Changes

- a. Archiving & Deletion of Old Containers – GC agreed to retain 7 semesters as approved by CC. GC will take this item to IAC, TTLC, and Distance Learning Committees. Instructors are also able to archive their own containers. There is a question of compatibility when restoring older archived containers to newer versions of Blackboard. Waiting on messaging to instructors needs to be done by End of May.
4. SIRSI – Library system – working on MobileCirc to assist with inventory
5. Instructor Evals for all sections – In class, Distance Ed
6. Wireless Project – HP Engineer onsite Feb 23
7. Protecting Add Codes
8. Roll out office 2013 in Spring 2015
  - a. Training?, Communication plan?, send out and let users decide when to install
  - b. Draft Email Kerry - attached
9. Enforcing stronger passwords
10. DARS (Degree Audit Reporting Systems) – Fall 2014
  - a. Working on Performance, and secure authentication
  - b. Disclaimer, Catalog Rights, link to WebAdvisor, demo
11. Website Project
  - a. Publishing Issues
  - b. Forms, Videos, Intranet

**Information Items – Discussed as Requested**

**Ongoing Projects with Change in Status**

1. Blackboard
  - a. Dates for making containers unavailable: 2015SP – Jun 18, 2015; 2015SU – Aug 14, 2015

- b. CP11 & CP12 are available – waiting for Summer
- 2. Workday Deployment – New HR, Payroll, Finance system
- 3. Colleague - Online Transcript Requests – Live this month
- 4. Data Warehouse/DSS – Enrollment Management, additional resource, working with Research

### **Ongoing Projects**

- 1. Windows 7/ Windows XP – 90% complete (both colleges) and the number is increasing each day.
- 2. Email in the Cloud – Office 365 – recently signed new MS Agreement
  - a. Faculty/Staff – assessing costs and configuring infrastructure
  - b. Sharepoint – forms processing

### **Meetings for 2015**

- 1. Consensus to schedule ATAC and ITAC as contiguous meetings; third Thursday of each month; ATAC starting at 10:00 and ITAC beginning at 10:50
- 2. Spring dates will be 3/19, 4/16 & 5/21